

Golden Hills School Extended Day

Registration and Billing Information

Golden Hills School parents, thank you for your interest in enrolling your son or daughter in Golden Hills School's Extended Day. We are excited to continue to offer a variety of opportunities for your son or daughter once school commences each day. Extended Day is an excellent option for our children to be involved in engaging activities with secure supervision from school staff. Please review the information below to register your valued child in this wonderful opportunity.

For all plans (excluding Plan D) Golden Hills School Extended Day is offered in trimester sessions. We ask that you register your child for each trimester (with payment) before the registration deadline of the Friday before the beginning of each trimester. For family's registering for Plan D, registration is only required one time during the school year.

Payment Information

Four options are available for your child to attend Golden Hills School Extended Day. Payment plans A, B and C do not require a registration fee, however, plan D requires a registration fee of \$25. Please select which payment plan fits your schedule the best.

<u>Plan</u>	<u>Time</u>	<u>Cost</u>
A	3:00pm - 4:00pm, Monday - Friday (during Extended Day sessions)	\$420/trimester (\$7/hour)
B	3:00pm - 5:00pm, Monday - Friday (during Extended Day sessions)	\$720/trimester (\$6/hour)
C	3:00pm - 6:00pm, Monday - Friday (during Extended Day sessions)	\$900/trimester (\$5/hour)
D*	3:00pm - 6:00pm, Monday - Friday (during Extended Day sessions)	Drop-in: \$25 enrollment fee (\$8/hour)
E	6 hours/week for 2-3 days/week, Monday - Friday for 12 weeks (during Extended Day sessions)	\$504/trimester (\$7/hour)

*Please note that for Plan D (drop-in), you will be charged by the hour, with the time present rounded to the next quarter hour. A minimum of one hour will be charged for any child spending time in Extended Day. (Example: Child 1 attends Extended Day from 3pm to 4:25pm. The parents of Child 1 will be charged for one and a half hours of service.) No pro-rated charges will apply. All drop-in charges must be paid by the 15th (fifteenth) day of the following month.

Late Arrival Fees

Parents and guardians must be respectful of the time intervals they choose for their children while attending Golden Hills School Extended Day. We ask that you pick-up your child BEFORE the end of the hour for which you have agreed. Parents or guardians will be charged for late arrivals. A charge of \$10 for the first 5 minutes and \$1 for each minute thereafter will be initiated for all children not picked-up on time. Late arrival fees will be paid directly to the Golden Hills School staff member present on the respective day. All late arrival fees must be paid in full with cash or check on the day of occurrence.

<u>Plan</u>	<u>Pick-up Time</u>	<u>Late Arrival Cost</u>
A	By 4:00pm	\$10 for the first 5 minutes \$1 for each minute thereafter
B	By 5:00pm	\$10 for the first 5 minutes \$1 for each minute thereafter
C	By 6:00pm	\$10 for the first 5 minutes \$1 for each minute thereafter
D	By 6:00pm	\$10 for the first 5 minutes \$1 for each minute thereafter
E	By 6:00pm	\$10 for the first 5 minutes \$1 for each minute thereafter

Refund Policy

Golden Hills School may issue a refund of payment for services not rendered in full based upon the services used and the hours incurred therein. Parents may request a refund of services not rendered completely at a pro-rated amount for the remainder of the specified trimester. No refunds will be issued either in full or at a pro-rated amount after thirty days from the end of the trimester for plans A, B and C. A refund of the \$25 enrollment fee for plan D may be issued at the end of the school year (May 2011) only when a student did not utilize Extended Day services.

Registration

Child's Name _____ Date of Birth _____

Teacher (JK-5 only) _____ Grade (all) _____ Age _____ Sex _____

Physical Address _____

Mailing Address _____

Extended Day Payment

Please check which plan works best for you and your child during the Fall 2010 trimester.

<u>Plan</u>	<u>Choice (Use Checkmark)</u>	<u>Amount Due (at this time)</u>
A		\$420
B		\$720
C		\$900
D		\$25
E		\$504

I/We agree to the terms and conditions mentioned in the Golden Hills School Extended Day & Enrichment Registration and Billing Information form. I/We agree to choose one of the four plans available and will pay the respective fees in full by the due dates. I/We agree to pick-up my/our son/daughter or have another acceptable contact listed on the Release form by the specified time on each Extended Day session.

Parent/Guardian _____ Date _____

Parent/Guardian _____ Date _____

Golden Hills School

Extended Day

Release Form

Child's Name _____ Date of Birth _____

Teacher (JK-5 only) _____ Grade (all) _____ Age _____ Sex _____

Physical Address _____

Mailing Address _____

Parent/Guardian Contact Information

Name _____

Relationship _____

Cell Phone _____

Home Phone _____

Work Phone _____

Address (if different from child's)

Email _____

Parent/Guardian Contact Information

Name _____

Relationship _____

Cell Phone _____

Home Phone _____

Work Phone _____

Address (if different from child's)

Email _____

Acceptable contacts for child's pick-up

1. Name _____ Phone _____

2. Name _____ Phone _____

3. Name _____ Phone _____

4. Name _____ Phone _____

5. Name _____ Phone _____

6. Name _____ Phone _____

